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Executive Director

HARBEL is a caring organization working to build and support our communities through homeownership programs, prevention and recovery counseling and community services.

HARBEL has an immediate opportunity for a proven manager and fundraising professional to lead the organization's growth and success in revenue generation and mission delivery.

The ideal candidate for this position is an innovative and resourceful leader who has experience with networking, personnel management, fundraising and cultivating a wide range of community partners.

PRIMARY ROLE:

- Provides leadership to the organization as an effective manager and successful external advocate.
- Manages HARBEL's presence, contributions in the community and image.
- Pursues grant funds, manages fundraising, and is principal relationship manager for major initiatives related to raising funds.
- Designs and develops a HARBEL culture.
- Develops a budget that is increasingly self-sustaining, that addresses near-term needs and positions the organization for the long-term.
- Contributes to the strategic and tactical plans for HARBEL's ongoing success.
- Manages daily revenue and expenses of the organization.

QUALIFICATIONS:

- Education and/or experience that indicates leadership ability.
- Successful Fundraising and/or Business Development and/or Marketing experience.
- Fiscal management success.
- Successful relationship manager.
- Strong interpersonal and communication skills.
- Caring and empathic.
- Driven and creative.
- Some technical proficiency/computer acumen.
- Experience/familiarity with substance treatment programs is a plus.

Please forward cover letter and resume to: execcomm@harbel.org

Candidate reviews will begin on December 17th. The position will remain open until filled.

Career Opportunity Information

Company Name/Location:

HARBEL Com. Org/Baltimore, MD

Salary Range:

Commensurate with Ability

Position Title:

Executive Director

Entry Level:

No

Job Availability and Duration:

Immediate and Indefinite

Job Type:

Full Time

Min Education/Experience:

College Degree Preferred

Area of Focus:

Comm. Dev.